

To submit an instrument to MHS please fill out the form below and email a copy to Submissions@MHS.com

AUTHOR INFORMATION

1. Contact Author:
2. Mailing Address:

3. Phone Number:
4. Email Address:
5. Other Authors:

PRODUCT DESCRIPTION

1. Title:

2. Acronym:
(if applicable)
3. Brief description of the product, administration methods, and its purpose
(features, benefits):

4. Describe the various users:

a. Purchaser(s); if different from Test user(s) or assessor(s):

b. Test user(s) or assessor(s); include type of professional and field in which product is intended for use (i.e., clinical and mental health, educational, corporate, etc.):

c. Respondent or assessee population (including age range and any unique characteristics or specific disorders, which are assessed by this product):

5. What problems does this product solve for:

a. Purchaser(s)

b. Test user(s) or assessor(s)

c. Respondent or assessee population

MARKET COMPETITION AND POTENTIAL

1. What is the target market or test user group for this product?
2. What are the primary and secondary markets?
3. What is the demonstrated need for this product?
4. What other tests are currently available that serve a similar function?
5. What features would differentiate this instrument from its competitors?
6. What potential risks do you foresee in bringing this product to market?
7. How much do you think a potential purchaser would pay for this product?

PRODUCT CHARACTERISTICS AND DEVELOPMENT

1. Describe the construct that is being measured by this instrument:

2. Describe the rationale and theoretical model upon which the instrument is based (provide two or three key references if applicable):

3. Describe how the construct is operationalized:

4. Describe the process involved in creating the item pool (including generation and review of initial items, number of items, inclusion of validation items, construct-related measures administered along with items, development sample if applicable):

5. If applicable, please describe the following psychometric properties of the product:
- a. Empirical characteristics of items (including range of item-scale correlations, item variances, item means, number of items on scale and subscales):
 - b. Evidence of reliability (e.g., internal consistency, test-retest reliability, test information):
 - c. Factor structure:
 - d. Evidence of validity:
 - e. Evidence of fairness (measurement invariance, mean group differences between construct-irrelevant groups)
 - f. Normative data collected and the data collection procedures used:
6. If the product is other than a standardized instrument (for example, a treatment program) describe purpose, theoretical basis, and development:

PROGRESS STATUS

1. How complete are the manuscript and other related materials?
2. Is this product currently under review elsewhere? (If so, where?)
3. Has this product been previously published? (If so, where?)