

# MGI Frequently Asked Questions (FAQ)

## *Test Administration*

### **How long is the test?**

Each test is comprised of 40 items. The Kindergarten to Grade 2 tests are each 30 minutes long, plus 5-10 minutes of instruction. The Grade 3-9 tests are each 35 minutes long, plus 5-10 minutes of instruction.

### **How do I get to the test?**

You can access the test via this link:

<https://a2.mhs.com/ngat>

On testing day, the Test Administrator will provide each student with a unique, 8-digit, alphanumeric access code. The student will open the web browser on their device and enter the following URL: <https://a2.mhs.com/ngat>. When prompted, the student will enter their access code and then wait for the Test Administrators instructions.

### **Who is the Test Administrator?**

The Test Administrator is the individual who will proctor the Naglieri General Ability Tests. Professionals most likely to serve in the role of a Test Administrator include classroom teachers, teachers of gifted and talented students, gifted and talented coordinators, and trained professionals. The Test Administrator must be familiar with all aspects of the instructions and procedures provided here. This person is also responsible for ensuring that the setting and seating of all students will allow each student to work in a comfortable manner.

### **Can I administer the test to one student?**

A single student can be scored using the Naglieri General Ability Tests national norms.

### **Can a student skip a question?**

Yes, they can. Skipping questions allows students to leave an item blank and return to the question later (if time allows). It also allows the student to not be overtaxed if the question is beyond their ability level.

### **Can a student skip a test?**

We currently do not offer the ability to skip tests. The student will have to complete the tests in the order within the Test Plan.

### **A student was kicked out of the test after item 1. What should I do?**

Please re-test this student with a new code.

### **A student clicked the browser back arrow and the thank you screen appeared. What should I do?**

Please re-test this student with a new code.

### **What should I do at the screen with the red hand?**

Viewing the Stop Screen after the final item indicates that a test has successfully been submitted. If you are continuing testing on another day/time you can close the browser. If you are continuing to test in the same

session, the next arrow will not appear until 5 minutes has elapsed. If the student views the Stop Screen during testing and has not reached the final item, then that student reached the time limit and all items that were attempted have been submitted. If a student is in grade K-2 the time limit is 30 minutes for each test. If a student is in grade 3-9, the time limit is 35 minutes for each test.

### **Why did a student see the stop screen in the middle of the test?**

This happened because the student reached the time limit. All items that were attempted will have been submitted. If a student is in grade K-2 the time limit is 30 minutes for each test. If a student is in grade 3-9, the time limit is 35 minutes for each test.

### **The student completed the test, so why wasn't the data for their completed record listed in the completion table?**

If you don't see the student's test in the completion table, this means that the data from the student was not received. Please re-test this student with a new code.

### **What do I do if the instructional video doesn't work?**

Pressing **Alt + K** on the keyboard will display the comic version of the instructions if the instructional video does not work.

## ***Scoring and Reporting***

### **What scoring options are available?**

The Naglieri General Ability Tests can be scored using local or national norms. The Local Norms Report provides the results for a group of students that were tested in the same grade. The results are a direct comparison of any student in relation to all students in a specific school, district, or subdistrict. The National Norms Report provides a comparison to a student's grade-peers within a nationally

representative sample. Please note that both norms are grade-based.

### **Are there individual student and/or class level reports?**

Reports for individual students are now available on the MGI.

Teacher reports that include data at a class-level are not currently available. In the meantime, we would be happy to work with you to create a letter template that you can modify and mail merge the relevant data from the scored dataset to share the results with classroom teachers.

### **What is the minimum number of students I need to test in order to generate a local norm?**

The larger the local norm sample, the more precise the Local Percentile Rank, Local Stanine, Local Standard Score, and Local Total Scores will be. While all scoring options are included in your report, we recommend using the following scoring options based on the number of completed records:

- 25+ records: All Scoring Options
- 10-24 records: Local Rank Order/Local Percentile Rank
- <10 records: Local Rank Order

### **Do you provide help for students with accessibility issues?**

Here is a list of features and considerations for accessibility with the Naglieri General Ability Tests.

[Accessibility Features and Considerations.PDF](#)

### **Can I generate a report before all students have finished testing?**

When using local norms, every student is compared relative to each other in the selected grade. As such, all students within a given grade should complete testing before scoring so as not to change the reference sample and alter results.

When using national norms, students are compared against a nationally representative sample and thus the number of students who have been tested does not impact the scoring.

**I missed testing a student before report generation. What do I do?**

Missed students can be tested either with their existing access codes or with a new access code if the original code is expired. A new report will need to be generated to include these students. Please note that if local norms are used, scores from the previously generated report will change due to the reference sample changing with the addition of the missed students. When using national norms, students are compared against a nationally representative sample

and thus the number of students who have been tested does not impact the scoring.

**Who can I call for support?**

For questions or more information about online administration, scoring, or reporting of the Naglieri General Ability Tests, please contact one of our Customer Service representatives:

- In the United States or outside of North America, call toll-free at 1-800-456-3003.
- In Canada, call toll-free at 1-800-268-6011.

All email inquiries can be sent to [customerservice@mhs.com](mailto:customerservice@mhs.com) at any time and will be addressed by one of the MHS representatives.