



Preparing the Students

Seating Arrangement:

- Seat students in front of a testing and input device.

Student Accommodation:

- Ensure that a student is wearing their glasses if they require them for reading and/or electronic devices.

Breaks:

- Ask the students to visit the washroom and/or have a drink of water before the administration.

Note that although the test is timed it can be paused if a student needs to take a break (e.g., use the washroom).

Device Familiarity:

- Ensure that all students know how to use their testing and input device (e.g., laptop, mouse). This would ideally occur before the first day of testing.

If the student is unfamiliar with the device, you can: (a) use an alternate device that the student is more comfortable using; (b) provide training to familiarize them with the device.

Early Test Completion:

- Ensure that each student has an activity they can do if they finish testing early (e.g., read a book, drawing) thereby minimizing disruptions to other students who are still completing the test.

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