



## Preparing the Environment

### Room Lighting:

- Make sure the room is well lit.

If there are windows in the room, the blinds or curtains should be closed to minimize distraction.

### Room Set Up:

- Ensure rooms are appropriately set up for testing.
- Provide a quiet environment with minimal distractions.

For example: Turn off or silence mobile devices.

### Desk/Table Set Up

- Tidy and clear the student's desk/table from distractions

Common objects (e.g., pens, books, or rulers) should be removed except for scratch paper and pencil used for the *Naglieri-Q*.

### Device Set Up:

- Set up testing devices at tables/desks for each student.

Leave a comfortable gap between each testing device.

### Testing Schedule:

- Choose a time for testing when you know there will be no disturbances such as a fire drill, announcements, and/or construction taking place.

### Door Sign:

- Place a "Testing in Progress" sign on the door of the testing room.

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